Some model examples Pair of words 1 Dew Dew drops look beautiful in the morning Due. He died due to an accident 2. Differ I differ with you on this issue Defer. They deferred the decision till next month 3. Feint There is a feint on his forehead Faint The beggar fainted as he was starving. 4. Haul They hauled the car out of the mud Hall. The students entered the examination hall. 5. Lain He had lained it on the table Lane. There is six lane drive in this city. 6. Lightening. Regular study will lighten your burden at rhe time of exams. Lightning. A lightning struck the village 7. Main . Please shut the main door Mane. The rider stroke the mane of the horse

Change the voice 1 Do you like milk? Is milk liked by you? 2. Where have you kept my bag? Where has my bag been kept by you? 3. Leave the class. You are asked to leave the class 4. Please help the poor. You are requested to help the poor 5. She doesn't like milk. Milk is not liked by her 6. Is hockey played by them? Do they play hockey? 7. Did she not play chess? Was chess not played by her? Narration 1. The teacher said to Ram," Where do you live?"

The teacher asked Ram where he lived.

2. The old man said, "How beautiful the scene is!"

The old man exclaimed with surprise that the scene was very beautiful

3. She said to me, " I bought a new car yesterday. "

She told me that she had bought a new car the previous day.

4. The doctor said to me, Take medicines regularly. "

The doctor advised me to take medicines regularly

5 "Let's play some other game, " she said to her friends

She suggested her friends that they should play some other game.

6. The officer said to soldiers, "Kill the enemy at the first sight. "

The officer committed the soldiers to kill the enemy at the first sight.

7.Ram said to his teacher," Please help me solve this question, Sir." Ram respectfully requested his teacher to help him(Ram) solve that question.

2. A) You are Harsha, a resident of Jahangir Puri, Panipat, Haryana. Write a letter to sanitary inspector, Muncipal Corp highlighting the bad condition of roads in your area.

775 Jahangir Puri Panipat, Haryana

Sanitary inspector Municipal Corporation Panipat. Sub:- insanitary condition of the locality.

Respected Sir

I am Harsha a resident of Jahangir Puri. I take this opportunity to bring to your kind notice and action the on nsitary and un hygienic condition of the street I live in.

This area appears to be a big garbage dumping place. There are heaps of garbage and dirt everywhere in the streets. Ditches full of dirty water are not only breeding places of mosquitoes & insects but also the source of diseases. Fòwl smell & germs make even breathing miserable. Condition is so bad that is an apprehension of spread of an epidemic. Sir, I request your good offices to move into the matter and take immediate

action to save the inhabitants from this plight. please depute regular 'safai karamcharis' so maintain the sanitary conditions of this. locality.

Thanking you.

Your sincerely Harsha Panipat.

B) You are Neha, a resident of J Block Rajouri Garden New Dehli . There is no water supply in your area past two days. Write a letter to the editor of a local news paper about your problem

Flat No 10 J-Block, Rajouri Garden Now Delhi. Date ..... The Editor Daily Morning Post New Delhi,

Sub:- No water supply since two days.

**Respected Sir** 

I am Neha, a resident of Rajouri Garden & a regular reader of your esteemed news paper., especially the way your paper highlights public grievances to draw the attention of the authorities.concerned

Sir. Two days back the drinking water supply pipeline was damaged in the road repair work cutting the water supply to the area. We reported the matter to the Public Health Department and lodged repeated complaints. But the repair work will take some time.

Sir, I very humbly request you to take stock of the situation and arrange the supply through water tanks till the regular supply is restored. This will relieve the residents of the problem of water shortage they are facing now. Thankinking you.

Yours sincerely Neha Rajouri Garden

**Report Writing** 

You are the reporter of a local daily newspaper. Report the road accident you saw, for you newspaper.

Accident Kills A Family By: Staff Reporter